

# Wellington Bridge Club

## Minutes of the Committee Meeting held 8 September 2014

**Present:** Kevin Walker (Chair), Jenny Delany, John Wilkinson, Jocelyn Grainger, Brad Tattersfield, Christine Haronga, Toni Izzard, Ruth Brucker

**Apologies:** Derek Snelling, Maureen Pratchett,

**Previous Minutes:** The minutes of the meeting of the Committee held 11 August 2014 were confirmed: Jenny/Kevin.

### **Matters Arising:**

*Agenda Items AGM 31 October* – Remits will be due 30 September. Jenny will draft the Annual Report and get some photos for it. She will also get a quote from the printers for 450 copies.

*Honours Boards* - Kevin has succeeded in getting the quote reduced to \$766 (plus GST). After discussion it was decided that any Grand Master who is a fully paid member of this club can be on the Board, regardless of whether or not Wellington is their 'home' club. Kevin will enlist members' help to ensure the list is correct.

There was discussion around payment for the people helping out in Bridget's absence – John has sorted this out.

*Beginners' lessons* – Ruth will organize another novice tournament for 12 October with Vivienne to direct if she is available. It was also suggested that there should be a prize for the highest scoring club.

*Programme for Friday bridge* – There is a need to revise this to avoid 4 week series. Jenny and Kevin will do this.

*Lessons before the Hand Trophy* – Kevin volunteered to do one on 26 September on etiquette or a topic of the group's choice.

*Role of the Recorder* – this still needs more work which may include a name change. Kevin to discuss with Derek. Carried over until Derek's return.

There was no **Manager's report** as Bridget is away.

Jenny will find out if there are any **New Members** .

## **Financial Report:**

John had circulated this before the meeting. Kevin requested that John write notes for the Annual report to explain variations

After discussion it was decided that club subs will not be raised this year, although they will need to go up again soon to enable necessary maintenance. It was acknowledged that we must keep an eye on building maintenance and upgrade costs and keep in mind the items on the building 'wish-list'.

Financial report accepted – Kevin/Toni.

## **Bar Report**

The Auditor's report on the bar revenue was discussed. John had also put forward a detailed comment and suggestions for improvement. After a thorough review of the figures, Kevin is of the view that the profit is \$5700 below expectations.

After much discussion the following was decided as a way to try and ascertain where the problem lies:

1. To have a definite close-off time for the bar on playing nights. 11.30 pm was suggested as a reasonable time with extensions at the Grade Captains' discretion.

2. The bulk wine supply will be kept in the large locked cupboard next to the Office. The Club Manager should be the only person with a key.

3. The Club Manager will put purchases in the cupboard and control what comes out, recording this on a spreadsheet on a daily basis. The fridge should be prepared for each night to match the spreadsheet. The fridge will contain much less wine than is currently the case.

4. At the end of each night a designated person should check what comes out of the fridge and note what comes back. He/she will also count and record the takings.

It was agreed that if these measures do not result in improvements and solve the problem, we will know that we have a wider problem.

Over the next two weeks Ruth, John and Jenny will put these measures in place. Kevin will notify members via the newsletter and also at the AGM.

## **Directing and Scoring:**

**Tournaments and Social:** Jenny reported that the recent Open Tournament made a profit of \$44.02.

## **Property:**

## **PR and Marketing:**

Brad has met with Suzanne green and she is definitely a possibility for the role as discussed last month. She suggested that David May might also be interested in helping.

Brad will follow up with Maureen regarding ways to put new material (e.g. adverts) on the website.

### **General Business:**

The Babich World Wide Pairs are to be held on 31 October following the AGM. NZ Bridge wants \$5.50 per person for this of which \$1 goes to the Youth Bridge fund. It was agreed that the Club will charge \$7 table money as usual, meaning we will only collect \$1.50 per person for the Club.

Website photos. It was decided that these probably need updating as they have been there for a while.

### **Next Meeting**

13 October 2014 at 5.45 p.m.