

WELLINGTON BRIDGE CLUB INC.

		Action
	Minutes of the Committee Meeting held 10th October 2016 at 5.45pm	
1	Present: Mindy Wu, John Wilkinson, Jenny Delany, Bridget Willcox, Margaret Curnow, Brad Tattersfield, , Graham Potter, Damian Palmer, Maureen Pratchett, Jocelyn Grainger	
2	Apologies, Derek Snelling, Kevin Walker	
3	Previous Minutes: The minutes of the Committee Meeting held 12th September 2016 were confirmed. Jenny/Margaret	
4	Matters Arising: Note; Sunday Stroll In – discussion to change the day to Saturday.	Bridget
5	Correspondence.	
6	Directing and Scoring due to the extra load on the Directors when we have full sessions, Maureen proposes that the Directors are paid an extra \$10 for that session (when there are over 25 tables and one Director). General discussion. Was this voted on?	
7	Financial Report Accounts Payable presented for approval. John/Graham. The Audit is not yet finalised and may not be ready in time for the Annual Report to be circulated. If this is the case an addendum to the accounts may be necessary. John has investigated options for a database management system they could potential be integrated with the Xero accounts. Maureen to look it over.	John Maureen
8	Manager's Report: Report presented. Wednesday Walk-in to continue in the new year with a start time of 1pm. This to be made a „proper“ session and will be included in the Programme Book. To have a playing Director with half fee for the Director. Tableclothes. The current blue clothes are looking shabby and need replacement. Bridget to investigate and advise costsd.	
9	Beginners/Lessons. To promote our Bridge Club and/or lessons we would encourage some of our younger players to attend sometime over Labour weekend whilst “Wellycon” is being held in our club rooms to play some guerrilla bridge and offer vouchers for “Free Lessons”.	
10	Tournaments and Social. NZ Wide Pairs 4 th November – Cathy Nijman to Direct. Christmas Cheers 10 th December. Cut-off date 6 th December as we need to confirm with caterers. Suzanne Duncan Tournament 27/28/29 December. Helpers needed.	Jenny
11	IT. Nothing to report.	
12	PR and Marketing Programme Book, Brad to contact advertisers for the 2017 Programme Book.	Brad
13	Property; Switchboard upgrade. We currently have two quotes, Everyone agreed we need to proceed and Damian to source additional quotes and a decision to be made as to which contractor to use. We need continuity with our contractor so will endeavour to use the same contractor for general electrical	Bridget Damian

	maintenance issues.	
14	Interclub nothing to report	
15	<p>General Business</p> <p>NZ Bridge AGM was attended by Mindy. The AGM went for 3 hours. NZ Bridge advised of changes to the website and they are moving towards clubs uploading the master points. Comments regarding the promotion video and that more “young players” should be used. Social Media Policy –changes to Code of Conduct. The NZ Board wants to attract Board members with specific skill sets. They (NZ Bridge Board) received a letter from the Christchurch Bridge Club seeking answers regarding the proposed change of the Board from a management role to one of governance. Communication between the NZ Bridge Regional committee needs to be encouraged, so we can be kept informed as to what is happening within NZ Bridge generally. We will invite a representative of the Wellington Regional Committee to have a 10 min slot at our next meeting.</p>	Bridget
16	Complaints Sub-Committee. Nil to report.	
	<p>Meeting closed 8.00pm</p> <p>AGM Friday 4th November 2016 6.00pm.</p> <p>Next meeting Monday 14th November 2016</p>	

Action Items from previous minutes

1	History past Presidents/notable members	Jocelyn
2	Bridge Camp in school holidays	Margaret