

	Minutes of Meeting held Monday, 13 Aug 2018 at 5.45p	Action
1.	Present: Margaret Curnow (Chair), Ruth Brucker, Susan Laurenson, Simon Tankersley, Miriam Tankersley, John Wilkinson, Tereska Knap, Maureen Pratchett, Simon Louisson	
2.	Apologies: Brad Tattersfield, Bridget Wilcox, Kevin Walker, Karl Hayes, Toni Izard (Susan Laurenson put in apology for next month's meeting) Tereska reported on Bridget's health and the committee wished her well.	
3.	Previous Minutes: The minutes of the Committee Meeting held 9 July 2018 were confirmed. Tereska Knap/Susan Laurenson	
4.	Matters arising: Signage – will follow up when Bridget returns Bar Vouchers – done Constitution Review – ongoing Checklist procedures – ongoing Carpet replacement – ongoing Quiz Night – Susan L reported that an initial estimate that ~\$2k was raised. There was discussion on whether a coffee machine was the right thing to spend it on and it would be raised again at next month's meeting. The Committee thanked Susan for a very successful and well organised evening.	Bridget
5.	Correspondence: Nil	
6.	Manager's Report: Report tabled Improvers' lessons postponed. Suggested an email be sent to other clubs promoting it. The committee again discussed fall-off in numbers, particularly Thursday's Youth weekend – still need more billetees and experienced players for Sat evening – Simon to put in Newsletter.	Bridget
7.	Finance: John W tabled and presented accounts for month ended July 31 and noted these were close to the final for the financial year. On the income side, the bar takings were good, car parking was up on budget (due to better monitoring), rent was well up on budget and last year and table money was trending down On expenditure side, admin costs were well up, as was the honorarium and tournament costs, which are hard to predict. There was a \$10.7k surplus vs budgeted loss of \$1.6k. The finance report was accepted – Ruth Brucker/Susan Laurenson A review of subs and table money should be put on next month's agenda	Bridget
8.	Directing and Scoring: nil to report	
9.	Sub Committee Reports – Property – nil Tournament & Social It was suggested a Newbies social night to be held for those who have joined in the last year to 2. A date of Sept 21 was suggested and players would be	Susan L

	<p>charged \$5 for the evening that would include bridge a bite and a drink. Short course for beginners – Margaret noted there was a long gap between lessons and suggested the second set of lessons be divided into 2 parts. It was suggested this would be logistically difficult. An alternative might be mini – bridge on Saturday.</p> <p>Maureen noted too much of social and tournaments matters fell on Susan’s shoulders so it was agreed to form a sub-committee of Susan, Ruth Brucker and Tereska.</p> <p>PR and marketing – Simon had nothing to report although he noted he needed to follow up on the advertising campaign.</p> <p>Maureen suggested the attraction of sponsors was very ad hoc and there were lots of opportunities. Simon said that tended to be the way of most clubs and he and many others did not join the club to drum up sponsorship – he would sooner pay higher subs and anyway the club’s finances are very healthy.</p> <p>Complaints – A complaint had been received. It was decided to defer that until Brad returned</p>	<p>Simon</p> <p>Brad</p>
10.	Volunteer of the Month: Kathy O’Halloran was nominated for her work as a director and a consistent and helpful volunteer at tournaments and other events	
11.	<p>General Business: Isobel Ross made a suggestion that our club Open tournament include a 8B teams event. Margaret said the club needed a 5A pairs event and to switch the Epic Journeys event to a 5A presented challenges.</p> <p>There was a complaint re the quality of the wine – it was suggested people approach Brian Cleaver directly.</p> <p>The liquor licence was due to be renewed.</p>	Bridget
	The meeting ended at 7.10pm	