

Minutes of the Committee Meeting held Monday, 13<sup>th</sup> August 2012 at 5.45pm

1. **Present:** Derek Snelling (Chair) Sue Johnstone Jenny Delany, Ruth Brucker, Bridget Willcox, , Peter Barker, John Wilkinson Brad Tattersfield, Kevin Walker
2. **Apologies** Jo Rollo,
3. Derek welcomed everyone to the meeting
4. **Previous Minutes:** The Minutes of the Committee Meeting held 9<sup>th</sup> July 2012 were confirmed as a true and correct record.  
*Derek/Jenny*
5. **Matters Arising:**
  - Defibrillator; Peter Barker sceptical regarding the purchase of a defibrillator as he asked if we required trained people to operate the defibrillator. Derek advised that they are easy to operate – just follow instructions. The machine is simple and voice activated. It would be good to have some people trained. A quiz evening could be held to raise funds.
  - Finance; Insurance will be paid in two instalment.
  - Derek proposed that Nicki Shone be appointed Auditor for this year. Seconded Jenny. *Carried.*
  - Correspondence regarding Wellington Congress. Derek has written to the Regional Committee and replied to the email complaints. A response has been received from Dinnie Hall of the Regional Committee.
  - Dishwasher; As Jo Rollo not present, unable to ascertain the progress of the Dishwasher.
6. **Directing and Scoring:**
  - Schneideman Teams; Format to be keep as last year with the top 8 teams qualifying.
  - Poppy Roberts Final; Top 22 pairs to play over 3 weeks with Howell/Mitchell movements.
  - Kevin to organise the directing for the Christmas Cheer and the Suzanne Duncan tournament.
  - John suggests we need a “Scorer for Dummies”. Kevin to investigate.
  - Manual Scoring. Kevin suggests that we need to have manual scoring occasional, perhaps a couple of times a year, so new members are familiar with it.
  - Derek has received a complaint regarding the use of Personal Score Cards, he suggests the Director/Grade Captains mention that players need to be mindful not to interfere with bidding/moving etc when filling these out.
  - Kevin to ensure directors are consistent in the setup of bridge pads

Kevin

Kevin

Bridget

so that % shows on bridge pads after each hand is entered."

**7. Financial Report**

Financial report was tabled .

John advised he wishes to purchase a Payroll Package at a cost of approx \$200. Proposed John, Seconded Peter. *Carried.*

Accounts Payable presented for approval.

Profit and Loss. This year shows a loss. A discussion around how to increase revenue. We need to formulate a resolution for the AGM.

John suggests we need a budget for next year and to also revise the Chart of Accounts. Finalized budget to be presented at the next meeting.

Derek stated that a budget would be great to present to the AGM.

Discussions around wine provided for Interclub. Jenny suggests we write to the Regional Committee regarding the costs of running Interclub when hosted at our Club. Kevin thinks we need a more direct approach and advise the Regional Committee that as from next year we will not be able to provide a "free glass of wine/beer"

John

John

**8. Correspondence**

Wellington Women's Group: Letter received advising they wish to terminate their arrangement as at the end of August.

Also they have donated the "chattels" to the Bridge Club.

Derek to reply to Gwen Short.

Regional Committee Reply received from Dinnie Hall.

Derek has written to Martin Oyston regarding scorer.

**9. Managers Report**

No report

**10. Sub-Committee Reports**

Members and Lessons All going well Ruth to organise a Novice Tournament later in the year.

Tournament and Social:

Youth weekend. A great weekend. Supper Tickets to be given to those who billeted. Bridget to invoice Richard Solomon for associated costs.

Quiz Night. This could be instead of a Christmas function and use it as a fundraiser to enable us to purchase a defibrillator. Suggest date 30<sup>th</sup> November. Jenny/Brad to organise.

Guest Tutor from Canada. Jenny will have a visitor George Holland, who is of international standard. George has offered to give a training session on 2 over 1 system. All agreed that this would be suitable for a Wednesday and Thursday night. 26<sup>th</sup> and 27<sup>th</sup> September. Alan Grant to be advised

Interclub At our Club this Friday. Sue J to organise opening up.

IT. Nothing to report.

PR and Marketing. Nothing to report.

Property

No report as Jo not present.

Heating. One heat pump in the main playing room has "blown up" and been disconnected by the serviceman. We need to revamp the heating provisions in the building. The motorway playing room can be heated sufficiently with the current heaters but this comes at a huge expense. We have received three quotes for heating systems.

Temperature Solutions have provided the most comprehensive quote.

Heat pumps appear to be the most cost effective option for heating and

Ruth

Bridget

Jenny/Brad

Derek

Sue J

Derek

all three quotes suggested heat pumps. Fujusti is the better option. Kevin expressed concern regarding "air flow". This can be minimized whilst playing. Consensus is the main playing room urgently in need of a heat system and we should go ahead with 4 heat pumps as suggested by Temperature Solutions. (checking first that the air flow is acceptable). Kevin. Brad. All agreed.

#### **11 General Business**

Brad wished to discuss the selection process for representing the Team at the Club Champs, specifically the weighting given to "Club Night Play". Derek advised that the selection process took into account a number of factors including C points accrued on club nights and rating points. Brad felt that commitment to the club (and club participation) should be taken into account. Derek suggests we draw up criteria for the selection process. Kevin suggests a "play-off" if required. Further discussion necessary at a future date.

Jenny commented that we need to identify potential new committee members as the AGM is coming up.

**Meeting closed 8.45pm Next meeting Monday 10<sup>th</sup> September 2012**