

WELLINGTON BRIDGE CLUB Inc



<p>Minutes of the Committee Meeting held Monday, 9th July 2012 at 5.45pm</p> <p>1. Present: Derek Snelling (Chair) Jenny Delany, Ruth Brucker, Bridget Willcox, , Jo Rollo, Peter Barker, John Wilkinson Brad Tattersfield,</p> <p>2 Apologies Sue Johnstone</p> <p>3. Derek welcomed everyone to the meeting</p> <p>4. Previous Minutes: The Minutes of the Committee Meeting held 14th May 2012 were confirmed as a true and correct record. <i>Jenny/Kevin</i></p> <p>5. Matters Arising: <u>Parking:</u> An ongoing issue. Bridget to investigate with the council availability of parking coupons, is this limited to 12?</p> <p>6. Directing and Scoring: a) Kevin to director Intermediate Tournament on 29th July 2012. Martin Oysten gave a training session on 9th July for several of our Directors. Cost to our Club \$150.00. The next scorer upgrade Martin to provide ability to have 2 rooms on 2 different channels.</p> <p>7. Financial Report Financial report was tabled . Insurance has been altered with extra cover for additional operating costs (as per discussion last month) Insurance is due for payment. John to check if payments can be made in three monthly instalments. Auditor. Nicky Shone has expressed interest in becoming the club Auditor and Derek has been in contact with her. Peter suggested that sometimes those doing auditing to help their club may not necessarily be experienced. Derek to check with Nicky – her experience with auditing, she is a C/A and is happy with \$1000 Honorarium. Kevin thought perhaps a “Financial Review” is all that is required, as we are an Incorporated Society. John suggests we review all contracts with regards all current contracts.</p> <p>8. Correspondence Two emails received from members with complaints regarding the Wellington Congress held over the weekend. Derek to write to the Regional Committee expressing concerns,</p>	<p>Bridget</p> <p>Derek</p> <p>Derek</p>
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9. **Managers Report**

Report tabled. Cover for Bridget’s leave week of 16th to 20th July organised. Graffiti on the east external wall has been removed. During routine Maintenance on the security monitors and camera the serviceman explained that the camera we currently have do not cope well in the dark, he suggest at some stage we need to upgrade these to day/night cameras. One fire extinguisher to be replaced.

10. **Sub-Committee Reports**

Members and Lessons All going well, a small turn out for the mini bridge but the actual lessons start 10th July.

Casual Bridge 5/6 tables – new members coming along. All going well.

Tournament and Social: Jenny commented that the O/H projector is excellent for teams. Question was asked why wasn’t the TV used. Intermediate Tournament 29th July_ Jenny/Ruth and Sue to organise the lunch. Jenny confirmed as the Tournament Organiser.

Youth weekend. 3/4/5th August. Billets are required and players for the Saturday night. Jo/Jenny to organise food for the youth.

Bridget to email club members re billets.

Do we want to hold a quiz night? John suggests that an auction be tagged on at the end of the night. (A great fundraiser)

Interclub All OK

IT.

PR and Marketing.

Brad to follow up on a sponsorship offer from Copthorne Hotel.

Property

-Kitchen on hold waiting for the charities commission information, applications close 18th July. Jenny and John to endeavour to submit an application, if not this time then check out when the next round is. If we don’t submit the application in time then perhaps we should be seeking funding for the heating instead of the kitchen. Ruth suggested investigating “Pub Charities”

Dishwasher 3 quotes received. If Dishwasher Centre can match the other quote then we would go ahead with them as they are our current provider and we are happy with the service.

Heating, Derek explained the heating problems. 2 quotes received so far. Heat pumps are the best option, Derek and Bridget to investigate further but all agreed that the heating arrangements need to be addresses.

_Peter again suggested we require a building maintenance programme.

11 **General Business**

AGM. Derek moved that the AGM be held on the 17th October. All in favour.

Derek/Jenny

Bridget to organise AGM Timetable and post on notice board.

FIRST AID KIT. Jenny asked what was the status of our First Aid Kit. Bridget to check. Discussions around purchasing a Defibrillator. This was not deemed necessary in the past as the ambulance station was in Thorndon but now operates from the hospital, so may cause a delay in getting assistance.

Suggested that a quiz night be held to fund this purchase.

EARTHQUAKE Preparedness to discuss at the next meeting.

Jenny to email Bridget a “set of instruction”.

Jenny

Brad

Jenny/John

Jo

Drek/Bridget

Bridget

Jenny