

# WELLINGTON BRIDGE CLUB Inc



<p>Minutes of the Committee Meeting held Monday, 16<sup>th</sup> April 2012 at 5.45pm</p> <p>1. <b>Present:</b> Derek Snelling (Chair), Jenny Delany, Ruth Brucker, Bridget Willcox, Sue Johnstone, Kevin Walker, Brad Tattersfield, , Jo Rollo</p> <p>2 <b>Apologies</b> Peter Barker, John Wilkinson</p> <p>3. Derek welcomed the committee.</p> <p>4. <b>Previous Minutes:</b> The Minutes of the Committee Meeting held 12<sup>th</sup> March, (with minor alterations) were confirmed as a true and correct record. <i>Jenny/Ruth Passed</i></p> <p>5. <b>Matters Arising:</b> Schneideman Memorial Premier Teams report for next year–Peter Barker to present. (not present at last meeting)</p> <p>6. <b>Directing and Scoring:</b></p> <p>a) A spreadsheet has been instigated for Directors to show table money etc and banking.</p> <p>b) Scorer 12 has been updated. All directors are to receive training. An extra programme is required for Scorer 12 to allow 2 rooms to operate during the same competition. The problem lies with the receiver, as the buildings concrete walls won't allow receiving from the second playing room. Martyn Oysten can offer an update for \$700. Jenny suggested we need a guarantee. A limited number of directors can use scorer as is. Andrea Gluyas, who is directing the Poppy Roberts is able to run scorer to accommodate using the two rooms. Derek to draft a letter giving provisional go-ahead for the extra programme. Kevin to talk with Maureen who can then liaise with Martin Oysten.</p> <p>7. <b>Financial Report</b> Financial report was tabled. Internet banking to be set up with 2 signatories to authorise any transactions. John queried why petty cash needs to be \$500. \$10,000 from the current account to be placed on term deposit. John suggested a Bar Stock take needs to be done monthly so we can more easily track profit on the bar.</p>	<p>Peter</p> <p>Derek Kevin</p> <p>Bridget John/Bridget</p>
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<p>8. <b>Correspondence</b>  Notification received from the Regional Committee with a list of proposed tournaments for 2013. The general feeling of the committee was that the 10<sup>th</sup> February is too early in the year for our 5A open tournament. Derek to write to the Regional Committee.</p>	<p>Derek</p>
<p>9. <b>Managers Report</b>  Report tabled. Bridget investigated the cost of calls and has ascertained that with the purchase of a mobile handset we will reduce the cost of mobile calls from 41 cents (previously 86cents) pm to 19cents pm. We are able to purchase a Nokia Slide 2220 for \$99.00.</p> <p style="text-align: right;"><i>Approved Derek/Jenny</i></p> <p>Quotes were tabled for the replacement of the photocopier. It was agreed that the photocopier needed upgrading as the current photocopier is outdated and not compatible with the computer. The Fuji Xerox quote for leasing a mono colour copier was agreed upon.</p> <p>A colour desktop printer will also be purchased for the office (agreed expenditure of \$200).  <i>( John Wilkinson had further discussions with Konica Minolta and negotiated a much improved agreement, the decision was then made to accept the Konica Minolta colour option)</i></p> <p>Teapots, approval given to purchase a further 6 teapots, as on several occasion we have run out.</p>	<p>Bridget</p> <p>Bridget</p> <p>Bridget</p>
<p>9. <b>Sub-Committee Reports</b></p> <p><u>Members and Lessons</u> All going well. Buddies will be required for the Neal Trophy Pairs on Tuesdays in June (5<sup>th</sup>-12<sup>th</sup> and 19<sup>th</sup>)  Bridget to put up a notice and the Thursday Grade Captain to announce. Bridget to check out when the new set of lessons begins.</p> <p><u>Tournament and Social:</u> Isobel Ross from Dress for Success has requested the use of the Club to hold a fundraiser. It was agreed that the fundraiser would be held on the 25<sup>th</sup> August 2012, Dress for Success would charge \$20 per player. The Club will charge Dress for Success an amount to cover any costs, such as power. Club Manager to liaise with Isobel to determine their needs.  Please Note  <i>(Derek Snelling absented himself from discussion on this topic)</i></p> <p><u>Interclub</u> First night went well.</p> <p><u>IT.</u> IT committee had met. Scorer 12 OK a new laptop for the playing room is not required.</p> <p><u>PR and Marketing.</u>  Tuesday casual night to be trialled, once a fortnight. The aim is for approx 6 tables. A director is not required however an experienced player will be there to run the evening.  The target market for this evening would be those who find the current format not suitable. Brad to liaise with Bridget to create a database of potential players.  Brad to follow up on a sponsorship offer from Copthorne Hotel.</p>	<p>Bridget</p> <p>Brad</p> <p>Brad</p>

<p><u>Property</u>  Two quotes have been received regarding the Structural Integrity checks regarding the ceiling tiles and also the main stairwell (requested by WCC.) Jo to follow up with further info.  Jo recommends we accept the quote received from Empire Kitchens for the kitchen refurbishment. (Bridget to email quote to the committee) A broad agreement was reached, however we wish to seek funding for this. Brad to investigate avenues for funding. Jo expressed concerned that we need to keep on top of this and an agreement was made that the kitchen will be sorted within the next 2/3 months.</p> <p><b>11 General Business</b></p> <p>Questionnaire, Derek to write up something for the Newsletter.  Expenditure. Bridget to look through previous minutes to check out who has what authority to spend and to what level, Honours Board. Bridget to liaise with Dean Sole.  Window sashes need attending to, we need to be able to open windows.  Smoking. Derek to put a comment in the Newsletter suggesting people refrain from smoking at the Front Entrance.  Interprovincial Trails. Jenny, Sue J and Ruth all asked for clarification as to why the IP trials are in a team format. Bridget to draft a letter to send to the Regional committee.</p> <p>Meeting closed 8.15pm                      Next meeting    Monday 14<sup>th</sup> May 2012</p>	<p>Jo</p> <p>Bridget</p> <p>Derek Bridget</p> <p>Bridget Derek</p> <p>Bridget</p>
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