

WELLINGTON BRIDGE CLUB INC.

		Action
	Minutes of the Committee Meeting held 10th December 2012 at 5.45pm	
1	Present: Kevin Walker (Chair), Derek Snelling, Maureen Pratchett, Ruth Brucker, Bridget Willcox, John Wilkinson, Peter Barker, Jenny Delany, Brad Tattersfield, Christine Haronga	
2	Apologies: Nil	
3	Kevin Walker welcomed everyone to the meeting with a special welcome to Maureen, a new committee member and Chief Director.	
4	Previous Minutes: The minutes of the Committee Meeting held 12 th November 2012 were <i>confirmed</i> . <i>Jenny/Ruth</i>	
5	Matters Arising: Disciplinary Committee –The committee would be provided with a report at the next meeting and the club secretary provided with documentation around the matter for her file. Charities Funds – Adrian Shields has agreed to help with the application process. Maureen to check out the WCC website for information of organisations to apply to. Derek to respond to Bruce Ivamy’s letter regarding the membership database. Derek and Maureen to report back of best options going forward. Pre-paid \$7.00 Supper Tickets Books now available.	Bridget Maureen Derek & Maureen
6	Correspondence Inwards: NZ Bridge Newsletter, Details of the new grade change trigger points. To be included in the club newsletter.	Jenny
7	Directing and Scoring: Allan Joseph to direct the Suzanne Duncan Tournament. Directing roster is ready for next year. Training will be given to directors. Maureen to organise a director for the Open/Junior Tournament in February. Flyer to go out in January. IR330 required for directors. Dealing We need to have a backup dealer in case Duncan Reid is unable. Kevin to discuss with Duncan.	Maureen Bridget Bridget Kevin

8	<p>Financial Report: The financial reports were tabled. Accounts payable were approved.</p> <p><i>Rent reviews</i> Report given showing rents charged to tenants had not increased for several years. Clearly a major change needs to happen, this to be managed by the President. A valuer to be engaged to do a complete assessment of the current tenants and also casual hire of the various rooms and to include a review of the car parking. In view of our charitable status we do not want to be profiteering, so rents need to be market rate for the “type of tenant we have” Bridget and Kevin then to discuss with the current tenants. Bridget John and Kevin will report back next meeting on options for rental increases.</p> <p><i>Honorarium for Treasurer</i> – Dayle advised she did not want her portion of the Honorarium. Payment of portion to be made to John</p>	<p>Bridget/Kevin and John</p> <p>Bridget</p>
9	<p>Managers Report: The manager’s report was tabled. Quotes received for Defibrillators. Derek to analyse and recommend which is the best option.</p>	<p>Derek</p>
10	<p>Member and Lesson: Brad and Ruth reported that there is still a demand for this casual bridge. Brad to advise his database that commencing mid February the casual night will be fortnightly in the main playing room on a Tuesday night with a 7pm start time and earlier finish. The director can run as two sessions and one helper (experienced player) required. They will use the same boards as Tuesdays.</p> <p>The winter lessons on a Thursday Night prior to play which we have run in the past have proved to be popular, also Martin Reids “Par Contest” evening. Look at running these in the new year.</p> <p>Follow up is required for those coming out of lessons and the not continuing to play.</p> <p>How do we encourage Players to develop further and to move up to the next grade night? <i>To be discussed in February</i></p> <p>Players with disabilities; we need to accommodate where ever practical. Maureen to organise a new card holder for use at the club.</p>	<p>Brad</p> <p>Jenny</p> <p>Bridget & Ruth</p> <p>All</p> <p>Maureen</p>
11	<p>Tournament and Social:</p> <p><i>Quiz night</i> A successful evening raising approx \$3,150. Dean Sole is happy to run a quiz on an annual basis; the only comment was that it perhaps should be a little shorter.</p> <p><i>Christmas Cheer.</i> A successful day. A big thank you to Jenny Delany for her great organisation. Bridget and John to finalise figures for Christmas cheer and quiz.</p>	<p>Bridget & John</p>

12	<p>Interclub: Tony Sutich has sent out information for next year's format. This includes an increase in table money resulting in an extra 50cents per player coming to the club. There is also the expectation that clubs will provide a "free" drink" and snacks at the end of play. The general consensus was that we do not want to provide "cheap" wine and we can not sustain providing a "free drink" and snacks (chippies). Kevin to contact Tony Sutich from the Regional Committee to discuss.</p>	Kevin
13	<p>IT: Website Development. All have viewed the proposed new website format; all agreed that it is a vast improvement. Well done to Maureen and Fiona Palmer for their input. <i>The committee to acknowledge the input from Fiona Palmer once the web-site is up and running.</i></p> <p>Maureen to have a preview (for those interested) and to finalise details such as the home page graphics. Set for Saturday morning at 9am. To enable us to utilise Bridge NZ scorer details including hand analysis on the website the cost is approximately \$200 pa. Also add-ons for the Website cost an additional US\$47.00. Maureen has approval to publish the web-site in the new year provided it passes any testing. All agreed.</p> <p style="text-align: right;"><i>Kevin/Derek</i></p>	Bridget
14	PR and marketing: No report	
15	<p>Property: The new heat pumps have been installed in the main playing room. Bedding in period is expected, we need to experiment to find the optimum temperature, and in the meantime we do not want members to fiddle with the controls. <i>(Include in the newsletter)</i></p> <p>Building Report. Bridget to check out what work was carried out on the roof previously. Kevin and Bridget to report back in the February meeting.</p> <p>Zip in the kitchen on the blink, needs to be checked out. Also taps in the ladies are often left on as they are stiff and had to turn off.</p>	<p>Review report at Feb 2013 mtg</p> <p>Bridget</p>
16	<p>General Business: Wednesday night finals, when there are two sections running we perhaps need two directors, Derek suggests we use two rooms for the finals.</p> <p>Premier Teams: Currently the winners of the Premier Teams receive a free membership to the club for one year; they do however pay the NZ Bridge Levy. For the future we need to look at the possibility of sponsorship.</p>	

	<p>Visitor's Day, Friday 14th December. The day is to promote the club and attract new members, therefore visitors will not be charged table money and a cash bar will operate for all.</p> <p>Grade Captains for 2013; Tuesday -Judy Mallalieu, Wednesday – Karl Hayes & Debbie McLeod, Thursday – Jenni Borren.</p>	
	Meeting closed 8.40pm – next meeting Monday 14th January 2013	

Action Items from previous minutes

1	Bruce to be contacted re membership database	Derek
2	Change to provision of free wine for interclub – liaise with Tony Sutich from the Regional Committee	Kevin
3	NZ Bridge to be asked to consider introducing Restricted Grade	Derek