

# WELLINGTON BRIDGE CLUB INC.

		Action
	<b>Minutes of the Committee Meeting held 11<sup>th</sup> July 2016 at 5.45pm</b>	
1	<b>Present:</b> Mindy Wu, Jenny Delany, Bridget Willcox, Maureen Pratchett, Margaret Curnow. Brad Tattersfield, Kevin Walker, Jocelyn Grainger, Derek Snelling, Graham Potter	
2	<b>Apologies:</b> John Wilkinson, Damian Palmer,	
3	<b>Previous Minutes:</b> The minutes of the Committee Meeting held <b>13<sup>th</sup> June 2016</b> were confirmed. Mindy /Margaret. Bridget to correct the typo's!	
4	<b>Matters Arising:</b> Profit/Loss figures for the Bar. Several anomalies were identified within the accounting coding, another fact was timing and spreadsheet figures etc. the Profit/Loss on the Bar account is now all in order.	
5	<b>Correspondence.</b> NZ Bridge notice of AGM. To be held on Saturday 24 <sup>th</sup> September 2016. Delegate nominated to attend the NZ Bridge AGM - Mindy with Bridget as alternate.	
6	<b>Directing and Scoring</b> Nothing to report.	
7	<b>Financial Report.</b> John Away. Accounts payable – extraordinary items presented for payment. (The cost of the painting was approved at the previous meeting).	
8	<b>Manager's Report:</b> Report presented. Noted that the playing number for the new/trial playing sessions on the Sunday and the Wednesday are having limited success. An email reminder to be sent the members and to announce on a club night to promote these sessions. Trophys, Derek raised the need for a Trophy Policy.. Bridget to ask Bruce Ivamy to draft a policy surrounding protocols regarding Trophys. With the kitchen renovations and other items we need a clear out of surplus items/rubbish, once the kitchen is completed we will arrange a working bee on a Saturday at a later date.	Bridget
9	<b>Beginners/Lessons.</b> Approx 20 participants in the new set of lessons. An Improvers Day was run by Alan Grant on Saturday with 19 players attending, a proposed date for part 2 - Saturday 29 <sup>th</sup> October.	
10	<b>Tournaments and Social.</b> Our Open Tournament is on the 31 <sup>st</sup> July. Jenny and Bridget to organise, Mindy to do the catering. Christening of the New Kitchen, Sunday 28 <sup>th</sup> August, similar format to Goodbye Orange Kitchen event. Bridge at 2pm followed by a light meal, hopefully a curry!	Jenny Bridget
11	<b>IT</b> New Office computer has been purchased and a re-shuffle of the current computer being arranged by Maureen.	Maureen
12	<b>PR and Marketing</b> Nothing to report	
13	<b>Property;</b> The Kitchen Upgrade project is progressing albeit with a few little glitches along the way. Most of the painting has been completed with some of the trim to be finish with "special" paint once the joinery has been replaced. In the process of arranging for the ceiling to be painted, closer inspection was given to the lighting, this highlighted the state of	

	<p>the current lights and their inadequate light level and general condition of the fittings, these would require replacing in the near future. The current fluorescent tubes are approx. \$25 per tube to replace. A decision was made by the Upgrade Committee to replace the current fittings prior to painting to allow the ceiling painting to proceed. A quote was obtained. The new fittings are LED, with a far greater lumens output and minimal maintenance required.</p> <p>The Corian Bench Top is cracked and discussions on what action to take are underway. Empire Kitchen had sent a couple of bench top companies in to asses This may/or may not be repairable. As the top is 25+ years old getting a colour match maybe the obstacle. Granite would be a cheaper option than any manufacturer product, such as replacement Corian. Empire Kitchen is to check with the WCC as to any restrictions on type. Cooktop/Hob. The replace Hob has been installed, there maybe some additional wiring required because of the power output required to run all elements on the cooktop. The electrician is investigating.</p>	
14	<b>Interclub</b> nothing to report	
15	<p><b>General Business;</b></p> <p>Jenny raised the issue of members playing whilst they are coughing and sneezing. A note to be included in the newsletter to be mindful of the "Flu" season and tissues and hand sanitiser are available.</p> <p>Library Re-vamp. Julie Hawkins is progressing. Once it is completed an acknowledgement letter/flowers to Lynne McLean. We will ask members for donations and specific donations for bridge <u>books</u> that maybe lacking in our library. The Club reserves the right as to which books will be on display and available for borrowing.</p> <p>Start times and late arrivals, Grade Captains to be given a reminder to start the announcement as 7.20pm as everyone should be seated by then.</p> <p>A reminder the Club Manager will be on leave and therefore not attending the next meeting. Jenny to be acting secretary.</p> <p>AGM Date. The Babich NZ Wide Pairs are scheduled for Friday 4<sup>th</sup> November; currently our rules state that our AGM is to be held in the month of October. Do we need a Special General Meeting to change the AGM date to coincide with the NZ Wide Pairs, Bridget to check out our obligations/legal requirements etc and discuss with Peter Barker.</p> <p>Derek Proposed that we have a SGM to consider altering the rules to allow the AGM to be held in November. Seconded Kevin.</p>	Bridget
16	<b>Complaints Sub-Committee.</b> Another complaint received and is currently being dealt with.	
	<p><b>Meeting closed 7.45pm</b></p> <p>Next meeting Monday 8<sup>th</sup> August 2016</p> <p>Apologies to date; Kevin, Jocelyn and Bridget.</p>	

**Action Items from previous minutes**

1	History past Presidents/notable members	Jocelyn
2	Bridge Camp in school holidays	Margaret