

WELLINGTON BRIDGE CLUB INC.

		Action
	Minutes of the Committee Meeting held 13th June 2016 at 5.45pm	
1	Present: Mindy Wu, Jenny Delany Bridget Willcox, Maureen Pratchett, Margaret Curnow. Brad Tattersfield, Damian Palmer, John Wilkinson, Kevin Walker, Jocelyn Grainger	
2	Apologies: Derek Snelling, Graham Potter	
3	Previous Minutes: The minutes of the Committee Meeting held 11 th April 2016 were confirmed. Maureen/Jocelyn Margaret sought clarification on what is required regarding the "Bridge Camp" item.	
4	Matters Arising: Profit/Loss figures for the Bar. Several anomalies were identified within the accounting coding, another fact was timing and spreadsheet figures etc. the Profit/Loss on the Bar account is now all in order.	
5	Correspondence. Marsh Insurance Brokers Insurance Premium.	
6	Directing and Scoring Nothing to report.	
7	Financial Report. Report tabled. Accounts payable presented for payment. Annual Insurance premium is also due, current premium 415,987.00 incl GST. Plus an invoice for some maintenance carried out in the previous year. Approved John/Margaret. <i>Note; John will be away from 3 July until early August.</i>	
8	Managers' Report: Report presented. A new trophy has been donated by Myf Skuse in memory of the late John Fairbairn. We need to identify a Thursday event for this trophy. A list of the current trophies will be helpful in identifying any gaps etc. Bridget to liaise with long time/life members to write a short synopsis on each trophy. Mens urinal. We have previously investigated the option of upgrading the mens urinal to individual bowls, this is cost prohibitive. The mosaic tiles are contaminated with unwanted smells and need replacing. Bridget to obtain a quote for replacement. Ladies Powder room/toilets, Painters Inc, Damian and Fiona Palmer have kindly painted the ladies, with pleasing result. Damian has kept the Ladies happy!	Bridget Bridget
9	Beginners/Lessons. The first set of lessons is coming to the end and those progressing to the next stage will play amongst themselves in the lobby, so they are able to have "discussions" at the end of each hand, following this they will be assigned buddies and play in the main group on the Tuesday session. A new set of lessons starts with mini bridge on Tuesday 14 th June.	
10	Tournaments and Social; Wellington Club has been asked by the Wellington Regional Committee (on behalf of NZ Bridge) to host the 2017 Inter-Provincial Finals. De-brief on Wellington Congress, general discussion on the meeting with the Wellington Regional Committee in the recent congress. Suggestion that past attendees be emailed directly to remind them on the forthcoming	

	<p>Congress. Wellington Bridge Club to chair the Congress Committee.</p> <p>Open Tournament 31 July. Request for Asiana Cooking to provide a quote to cater the lunch. A raffle to be run in support of the Kitchen upgrade. Kevin Walker to Direct and the flyer to be published and forwarded to all clubs. Kitchen “unveiling” an event to be held after August.</p> <p>End of an Era “Goodbye orange Kitchen” fundraising event to be held on Sunday 26th June in conjunction with the Sunday Stroll-in. 2pm Start with a meal at the end. Cost \$25 per player, no partner required.</p>	<p>Bridget</p> <p>Kevin</p> <p>Bridget/Jenny</p>
11	<p>IT The report back from the IT sub-committee recommends that a new computer be purchased and installed in the office (cost \$1795) and the current office computer be relocated to the Tinakori room. Also a new work station for the Pipitea Room.</p> <p>Wi-Fi now operating with a “universal access point”. Proposed Maureen seconded Jocelyn.</p>	
12	<p>PR and Marketing Nothing to report</p>	
13	<p>Property; Maintenance Plan. Kevin has presented a comprehensive property maintenance schedule, outlining the projected maintenance for the next 20 years and estimated costs. Kitchen Upgrade. Painting quotes presented, general discussion a decision on contractor to use will be made in consultation with Damian as he is not quoting.</p>	<p>Damian/Bridget</p>
14	<p>Interclub nothing to report</p>	
15	<p>General Business</p> <p>Library; a work in progress. Julie Hawkins is continuing cataloguing the Dougal McLean books and our current stock of books and at this stage thinks no further funding is necessary. The use of the library will be accessed once it is up and running and a decision on funding can be determined at that stage.</p>	
16	<p>Complaints Sub-Committee. Year to date, two separate complaints have be received and attended to.</p>	
	<p>Meeting closed 8.07pm</p> <p>Next meeting Monday 11th July 2016</p>	

Action Items from previous minutes

1	History past Presidents/notable members	Jocelyn
2	Bridge Camp in school holidays	Margaret
3		