

WELLINGTON BRIDGE CLUB INC.

		Action
	Minutes of the Committee Meeting held Monday 14th September at 5.45pm	
1	Present: Margaret Curnow, (Chair) Sandy McKirdy, Nigel Kearney, Bridget Willcox, Susan Laurenson, Donna Upchurch, Maureen Sheldon, Wayne Nicol, Turei Haronga, Suzanne Green, Ruth Brucker	
2	Apologies: Tereska Knap, Simon Louisson, Anne Marie Russell	
3	Previous Minutes: The minutes of the committee meeting held 10 th August 2020 and the extra Covid Committee meeting on 7 th September were confirmed. Wayne /Maureen	
4	Matters Arising: Apprentice Director – didn't work out. Cash – no issues.	
5	Correspondence NZ Bridge Board Meeting Minutes 13 July 2020. NZ Bridge Foundation – NZ Wide Pairs 30 October 2020. NZ Bridge Advisory No 10 and Note. NZ Bridge You Co-ordinator Email re BBO for Youth Players NZ Bridge – From the Chair Newsletter No 7. NZ Bridge Bulletin – NZ Squads NZ Bridge Advisory No 11 Email request from a member.on protocols during Covid Crisis.	
6	Directing and Scoring. We have purchased a new charging cabinet and 14 new Scoring tablets for the Pipitea Room. The Laptop in the Tinakori Room needs replacing. There have been some minor problems which seem to have some right. Bridget to investigate a replacement laptop.	
7	Financial Report: Donna. Reports tabled. The costs for August have been higher and the income lower. We are at present showing about a \$2,000 loss for the month. Accounts payable approved Wayne/Maureen.	
8	Manager's Report: Report tabled, with playing numbers.	
9	Members and Lessons. Anna's group going well, with about 17 regular participants.	
10	Membership & Retention (Anne-Marie/Donna/Nigel) Nil	
11	Tournaments and Social Wellington intermediate Tournament went well. The helpers found it "tricky" with table service due to Covid Level 2. The food for the lunch was excellent. We need to promote tournaments more. General discussion on the types of tournaments, should we have more multi-grade events. Nigel to investigate.	Nigel
12	IT Nil	
13	PR and Marketing (Simon) Nil	
14	Auditing (Wayne) N/A	
15	Property: Turei. Roof –.Paul Milne Roofing. Turei has discussed with Simon Havill (author of roofing report) the roofing repair issue and sought clarification and referral for a roofing company to pursue a remedy. He has contacted 4 companies and has received one response from Paul Milne Roofing (Hamish MacDonald) who has inspected the roof. Hamish advises that basically the roof is in good condition however the issue is around repair and maintenance of flashings which correspond with the leaks as evidenced by stained ceiling tiles. Hamish advises following options. Option 1 - Deconstruct all flashings as needed, clean all debris and reinstall with silicone sealant. Repair parts of internal gutters as needed with special liquid	Turei

	<p>membrane (paint on product) - \$19997 + gst</p> <p>Option 2 - Replace all flashings and complete repair work at same time - \$27000 + gst</p> <p>Option 3 - Replace roof & flashings estimated at \$85000 + gst</p> <p>Hamish advised that to effect repair may take a number of times to complete this process and suggested that a maintenance contract be agreed to ensure ongoing maintenance keeps the roof in weather tight condition.</p> <p>We have received the quote with 3 options. All agreed that we go for option 2 and review the maintenance programme option at a later date. All Agreed.</p>	
16	Interclub.	
17	Volunteer of the Month	
18	<p>General Business.</p> <p>Honoraria – General discussion on who should get an Honorarium. A suggestion that the Newsletter Editor should be included, more discussion on where to draw the line – and the philosophy of a club, which is run mainly by volunteers, how you measure what some-one has contributed. The days of volunteering are diminishing, should we charge a premium over the annual sub for non-volunteers. Further discussion on the Honorarium and all agreed that the status quo should stand. If someone feels their task is too onerous the items, such as the production of the newsletter could be shared out to several contributors. AGM date is set. Margaret will be standing down as President. Simon will not continue with the newsletter. Maureen has volunteered to take over the newsletter. Nigel will be stepping down from the Committee.</p> <p>Donna proposes that we look at increasing our table money to \$8.00. We have increasing costs and declining table money. Donna will do some figures and we will discuss at the October meeting.</p> <p>We will also review the programme for next year.</p> <p>We currently do not have a facility for members/visitors to the club to “rest” if they become unwell and Bridget suggest a couch, that could be used as a “sick bay bed” be purchased. Bridget to investigate.</p> <p>.</p>	Bridget
19	Complaints Sub-Committee. Margaret has written up a list of procedures and guidelines which is currently being reviewed by Peter Barker	Margaret
	<p>Meeting closed 7.37pm</p> <p>Next meeting Monday 12th October 2020 - (Zoom option – please advise if you wish to Zoom))</p>	

Minutes approved..... President.