

# WELLINGTON BRIDGE CLUB INC.

		Action
	<b>Minutes of the Committee Meeting held 9<sup>th</sup> December 2013 at 5.30pm</b>	
1	<b>Present:</b> Kevin Walker (Chair), Bridget Willcox, Jenny Delany, Brad Tattersfield, John Wilkinson, Derek Snelling, Jocelyn Grainger, Toni Izzard, Maureen Pratchett, Christine Haronga	
2	<b>Apologies:</b> Ruth Brucker,	
3	<b>Previous Minutes:</b> The minutes of the Committee Meeting held 11 <sup>th</sup> November 2013 were confirmed, <i>Jenny/Kevin</i>	
4	<b>Matters Arising:</b> Name Tags, to be actioned January. NZ Bridge Nominations Allan Joseph has expressed an interest to stand for election to the NZ Bridge Board.	Bridget
5	<b>Correspondence</b> <b>Inwards</b> Several emails from various players “praising” our running of the IP Finals 29 <sup>th</sup> November -1 <sup>st</sup> December. <b>Outwards</b> Letter of Thanks to Victoria Bridge Club	
6	<b>Directing and Scoring</b> Maureen commended Duncan for the dealing of 900+ boards for the Interprovincial Finals.. Maureen to carry out training/coaching workshop for new directors. The directing roster for next year is almost complete, when this is finalized Maureen to post on our website. Slow Play. Tuesday night is a challenge to the director. Wednesday night also has issues with slow play. Directors’ need to be reassured that the issuing of penalties for slow play is supported by the committee.	Maureen
7	<b>Financial Report:</b> Financial report tabled. Accounts payable presented for payment. Approved. Budget Insurance to be amortised over the 12 month period. Letter to be sent to Nikki Shone to formally ask her to continue as auditor and to apologise for overlooking this formality...	John Kevin/Bridget
8	<b>Managers’ Report:</b> Tabled. 2014 invoices have been issued. The NZ Bridge magazine will be available online. Electricity provider, we have changed to Nova Energy as they have offered a competitive rate that Genesis was unable to match. Summary of previous minutes up to 2008 to be sent to committee. Bridget to arrange for this to be updated.	Bridget
9	<b>Beginners/Lessons.</b> Buddy system works well generally. Buddies need to be given a “basic system”. (What was taught in the lessons) the club needs to be more selective when assigning buddies to the new players.	
10	<b>Tournaments and Social;</b>	

	<p>Christmas Cheer, successful (apart from dealing issues) Bridget to check the budget and advise Jenny IP's The club received many words of praise and thanks from various players attending. Players appreciated the extra effort the club went to including the transport and lunch room set-up. The "fruit" was a big hit. We would be interested in hosting this event again next year. Bridget to advise NZ Bridge (email to Alister Stuck). Suzanne Duncan Tournament 27<sup>th</sup>-29<sup>th</sup> December. Director Allan Joseph. Maureen to advise the director that the committee would prefer no more than 26 boards to be played per session. Director's understudy, an opportune time to give a newly qualified director experience. Maureen to arrange a "new" director to assist on the first night of the competition. Derek to do the welcome speech and to collect the entrance fees. Encourage players to pay online. Details are on the website. Bridget to put a flyer on the website. Goulash Evening; Flyer to be posted (on notice board) in January. To be held 14<sup>th</sup> February (Valentines' Day). Theme of "fancy dress".</p>	<p>Bridget</p> <p>Bridget</p> <p>Maureen</p> <p>Maureen</p> <p>Bridget</p>
11	<b>Interclub.</b> Wellington finished 1 <sup>st</sup> in four of the five sections!	
12	<b>IT:</b> Need to budget for a new printer for the playing room. Laptop is dying. Dealers, it would be preferable to have a separate space for the dealing, Maureen to investigate.	Maureen
13	<b>PR and marketing:</b> Brad to write an article for the January newsletter regarding sponsorship opportunities. Social Bridge, add database of "social members to the newsletter list.	<p>Brad</p> <p>Bridget/Brad</p>
14	<b>Property:</b> <u>Exterior painting.</u> Three companies who quoted previously plus Havill Building have been asked to resubmit their quotes for painting works only.	
15	<b>General Business:</b> "Tea breaks" A request from Wednesday night players to dispense with the tea break. A trial will be conducted in January with no tea person on any night. Tuesday and Thursday will revert to having a break in February and Wednesday to decide if they wish to continue with no tea person or revert to having a break. Heat Pumps. To enable suitable heat/cooling levels player to be advised "Please do not adjust" Grade Captains responsibility. If a player is uncomfortable they need to advise the grade captain who can adjust. Jocelyn noted that she had witnessed an "unpleasant incident" whilst there has been no formal complaint, Kevin to write to the member concerned. Role of the Recorder. The recorder noted issues related to play. Details of the recorder and their role should be	<p>Kevin</p> <p>Jenny</p> <p>Jenny</p>

	included in the programme book. January Newsletter to run an item on “Role of the Recorder” and the “Complaints procedure”.	
	<b>Complaints Sub-Committee.</b> Nil	
	<b>Meeting closed 8.20pm– next meeting Monday 13<sup>th</sup> January 2014 at 5.45pm.</b>	

**Action Items from previous minutes**

1	Martin Reids “Par Contest” evening. Look at running this.	Jenny
2	Smoking in the front entrance. An alternative yet to be located.	